



MTSBC SENDING TEAM

Submitting Documents Help Page

1. Be sure not to hit the back or refresh button of your browser as you will lose your information and it will not be saved.
2. At the end of this form are 4 buttons (Save, Print, Clear and Submit). Be sure to save a copy of this form after inputting your data to your computer. You may also print out a copy for your records after completion. Clear will reset the form and your information will not be saved. Submit should bring up your e-mail client to send to sbricker@mtsbc.org. If there is no pop-up after hitting submit, be sure to save and attach to your e-mail to Stan Bricker at sbricker@mtsbc.org.
3. iUsers/Mobile - you must have the pdf app to be able to use this form. One such app is called PDF Expert or GoodReader , there is also qPDF for mobile users to be able to use the interactive form. Or you may print this form and fill out by hand and send in to Stan Bricker.
4. You may also visit www.mtsbc.org/send/forms/formhelp.htm to download a word doc format of this form.
5. If you have any questions or concerns, please contact Stan at sbricker@mtsbc.org.

REMEMBER:

If you do not complete this form in one session it will NOT be saved unless you click the SAVE button (note where it is saved to on your computer). Please plan to complete each form in one sitting or save to your computer. Be sure to print a copy for your records. And remember to click the SUBMIT button at the end of the document.”

MONTANA-TENNESSEE VOLUNTEER MISSIONS PROJECT REQUEST

OFFICE USE ONLY Project # Date received:
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LOCATION OF ASSIGNMENT Name of Church or Ministry Address		LENGTH OF ASSIGNMENT	
Association		Name of AM:	
Contact Person		Phone Number _____ E-mail _____ Fax Number _____	
Dates of Assignment	Arrival Date	Departure Date	
Type of Assignment:		Preference <input type="checkbox"/> Youth Team <input type="checkbox"/> Adult Team <input type="checkbox"/> No preferences <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> No preferences	
Please check as many needed:			
<input type="checkbox"/> Block Parties <input type="checkbox"/> Crafts <input type="checkbox"/> Music <input type="checkbox"/> BYBC <input type="checkbox"/> Drama <input type="checkbox"/> VBS <input type="checkbox"/> Camps <input type="checkbox"/> ESL <input type="checkbox"/> Clown Ministry <input type="checkbox"/> Puppets <input type="checkbox"/> Church Planting <input type="checkbox"/> Revival Teams Activities <input type="checkbox"/> Sports <input type="checkbox"/> Conference <input type="checkbox"/> Student Ministries <input type="checkbox"/> Other _____		Construction <input type="checkbox"/> Asphalt <input type="checkbox"/> Remodeling <input type="checkbox"/> Electrical <input type="checkbox"/> Roofing <input type="checkbox"/> Masonry <input type="checkbox"/> Metal <input type="checkbox"/> Painting <input type="checkbox"/> Plumbing <input type="checkbox"/> New Construction**	
**If new construction, an additional form must be submitted with this request			
<input type="checkbox"/> Is a specific person/group requested __ Yes __ No If yes, name of person/group requested _____			
_____ Address		_____ City _____ State _____ Zip _____ Phone Number	
Number on team needed? #			
Describe nature of project:			
Housing Availability: Homes <input type="checkbox"/> <input type="checkbox"/> No provision Churches <input type="checkbox"/>		Meal Availability: Homes <input type="checkbox"/> <input type="checkbox"/> No provision Churches <input type="checkbox"/>	
Qualifications needed:			
Equipment the team will need to bring:		Other resources needed:	

Cancel this project if unfilled by DATE _____
(You will be notified before we cancel this project.)